

BOARD OF COMMISSIONERS

Lady of the Sea General Hospital

Regular Monthly Meeting

September 6, 2022

The Board of Commissioners (BOC) of Lady of the Sea General Hospital (LOSGH) met in regular session on Tuesday, September 6, 2022 at 5:00 p.m., at the Greater Lafourche Port Commission Administration Office.

CALL TO ORDER: BOC Vice Chairperson, Kip Plaisance, called the meeting to order at 5:02 p.m.

ROLL CALL: The Recording Secretary, Kristina Hebert, called roll.

PRESENT:

Kip Plaisance-BOC Vice Chairperson

John Melancon, Jr.-BOC Member

Charles Mike Callais-BOC Secretary/Treasurer

(* = Arrived after Roll Call)

ABSENT:

John Ordonne-BOC Chairperson

Mickey Navarre-BOC Member

OTHERS PRESENT:

Denise Allemand, Attorney

Kristina Hebert, Executive Assistant

Paul Curole, Plant Operations Director

Tad Lafont, Chief Clinic Officer

Karen Collins, Chief Executive Officer

Leslie Lefort, Comptroller

Holly Griffin, Chief Nursing Officer

Jacquelyn Richoux, Chief Financial Officer

Lloyd Guidry, Chief Operations Officer

Bennie Smith, Chief Information Officer

APPROVAL OF MINUTES: Mr. K. Plaisance presented the minutes from the August 2, 2022 Board of Commissioners regular monthly meeting. The Board reviewed and approved the minutes as presented.

Upon a motion offered by Mr. J. Melancon, Jr. and seconded by Mr. C. M. Callais, the minutes of the August 2, 2022 regular monthly meeting were accepted as presented.

Voting on the motion was as follows:

AYES: Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr.

NAYS: None

ABSENT: Mr. J. Ordonne, Mr. M. Navarre

Motion carried.

AUDIENCE COMMENTS: No audience comments.

INFORMATION ITEMS:

- Ethics Training
Mr. K. Plaisance reminded Board Members to complete the online Ethics training for 2022.

- Plant Operations Presentation
LOSGH's Plant Operations Department Director, Mr. P. Curole, gave an informational presentation in regards to the LOSGH's Plant Operations Department, which included:
 - Introduction of staff
 - Daily, weekly, monthly, and annual services provided pre and post Hurricane Ida
 - Services provided in the wake of Hurricane Ida
 - Challenges faced in the wake of Hurricane Ida
 - Additional services provided post Hurricane Ida
 - Future services required as LOS's campus rebuilds

MEDICAL EXECUTIVE COMMITTEE: Mr. L. Guidry presented a report on the Medical Executive Committee meeting held on August 15, 2022. Topics discussed included, July and August 2022 Quality Council Committee Minutes, Pathology Report, Incomplete/Delinquent Medical Records Report, July and August 2022 Environment of Care Committee Minutes, COVID-19 Treatments, Credentials Review, and Administrative Update. There were no recommendations for the Board's consideration.

QUALITY COUNCIL COMMITTEE: Mr. L. Guidry presented a report on the Quality Council Committee meeting held on August 23, 2022. Topics discussed included, August 2022 Quality Control Accreditation Team Minutes, DNV Update, Pathologist Report, Incomplete/Delinquent Medical Records, and August 2022 Environment of Care Committee Minutes. There were no recommendations for the Board's consideration.

FINANCE COMMITTEE: Ms. J. Richoux presented a report on the Finance Committee meeting held on August 23, 2022. Topics discussed included, July 2022 Financials, Investment Transactions, Capital Acquisitions/Removed Assets, Human Resources Statistics Report and Vacancy Report, and July 2022 Disposal of Surplus Equipment Report. The Finance meeting concluded with reports from the Chief Executive Officer and Chief Financial Officer. The Finance Committee presented the following recommendations for the Board of Commissioners consideration:

1. That the July 2022 Financial Report be accepted as presented.
2. That the July 2022 Investment Transaction Report be accepted as presented.
3. That the July 2022 Capital Acquisition/Removed Assets Report be accepted as presented.

4. That the July 2022 Surplus Equipment Report be approved for disposal.

Upon a motion offered by Mr. C. M. Callais and seconded by Mr. J. Melancon, Jr., the above recommendations were accepted as presented.

Voting on motion was as follows:

AYES: Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr.

NAYS: None

ABSENT: Mr. J. Ordonne, Mr. M. Navarre

Motion carried.

BUILDING & GROUNDS COMMITTEE: Ms. J. Richoux presented a report on the Building & Grounds Committee meeting held on August 23, 2022. Topics discussed included, LOSMC-Larose, Lab/Learning Center, Sewage, LOS Interim Dialysis Center, and LOS Permanent Dialysis Center.

CEO TOPICS: Chief Executive Officer, Ms. K. Collins, reported updates on the following topics:

- COVID:
 - August COVID Testing – 1032 Tests, 216 Positives
- Monkeypox
- Interim (temporary) Hospital
- LOS Dialysis Center (permanent)
- LOS Interim (temporary) Dialysis Center
- FEMA Obligated Projects
- LOS Rehabilitation Unit
- Community Out-Reach

A discussion concerning the reported topics ensued.

OLD BUSINESS: No items for discussion.

NEW BUSINESS:

- A. Resolution #405 – Authorized Signers

Ms. K. Collins presented Resolution #405 as follows:

LAFOURCHE PARISH HOSPITAL SERVICE DISTRICT NO. 1
d/b/a
LADY OF THE SEA GENERAL HOSPITAL

RESOLUTION #405

A RESOLUTION OFFERED BY MR. C. M. CALLAIS AND SECONDED BY MR. J. MELANCON, JR. WITH VOTING AS FOLLOWS:

AYES: Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr.
NAYS: None
ABSENT: Mr. J. Ordonne, Mr. M. Navarre

AND MOTION WAS PASSED BY THE BOARD OF COMMISSIONERS OF LAFOURCHE PARISH HOSPITAL SERVICE DISTRICT NO. 1 D/B/A LADY OF THE SEA GENERAL HOSPITAL (hereinafter referred to as Lady of the Sea General Hospital) AUTHORIZING THAT THE FOLLOWING PERSONS WHOSE OFFICIAL TITLES APPEAR BELOW, BE ALLOWED TO CONDUCT TRANSACTIONS SUCH AS, BUT NOT LIMITED TO, SIGNING OF CHECKS, DEPOSITS, WITHDRAWALS, OR TRANSFERS OF FUNDS IN ANY OF THE ACCOUNTS OF LADY OF THE SEA GENERAL HOSPITAL MAINTAINED WITH ANY BANKING, FINANCIAL, OR INVESTMENT INSTITUTION.

:

- JOHN ORDONNE, BOARD CHAIRPERSON
- CHARLES MIKE CALLAIS, BOARD SECRETARY/TREASURER
- KAREN COLLINS, CHIEF EXECUTIVE OFFICER
- LLOYD J. GUIDRY, JR., CHIEF OPERATIONS OFFICER
- JACQUELYN RICHOUX, CHIEF FINANCE OFFICER
- HOLLY GRIFFIN, CHIEF NURSING OFFICER

WHEREAS, the Board of Commissioners of Lady of the Sea General Hospital deems it necessary for the six persons listed above to have access to all accounts, including, but not limited to: General Fund, Operating Account, Payroll Account, Bond Retirement, Construction Fund, Reserve Fund, Sinking Fund, Government Securities, Certificate of Deposits, Louisiana Asset Management Pool and:

WHEREAS, the Board of Commissioners deems it necessary to have one signature, either facsimile or original on all financial transactions of less than \$5,000.00 and two signatures, one of which must be an original, on all financial transactions of \$5,000.00 or more in accounts held by various institutions on behalf of Lady of the Sea General Hospital.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of Lady of the Sea General Hospital authorizes the above listed individuals to legally initiate financial transactions in any of the accounts of Lady of the Sea General Hospital held by any of the above-mentioned institutions.

ADD TO AGENDA: At the request of Ms. J. Richoux, Resolution #406-Rural Hospital Cooperative Endeavor Grant Program was added to the September 6, 2022 LOSGH Board of Commissioner's agenda.

Upon a motion offered by Mr. J. Melancon, Jr. and seconded by Mr. C. M. Callais, Resolution #406-Rural Hospital Cooperative Endeavor Grant Program was added to the September 6, 2022 LOSGH Board of Commissioner's agenda.

Voting on motion was as follows:

AYES: Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr.

NAYS: None

ABSENT: Mr. J. Ordonne, Mr. M. Navarre

Motion carried.

B. Resolution #406 – Rural Hospital Cooperative Endeavor Grant Program

Ms. K. Collins and Ms. J. Richoux discussed Resolution #406 in detail and presented the Resolution as follows:

LAFOURCHE PARISH HOSPITAL SERVICE DISTRICT NO. 1
D/B/A
LADY OF THE SEA GENERAL HOSPITAL
RESOLUTION #406

WHEREAS, Lafourche Parish Hospital Service District No. 1 D/B/A Lady of the Sea General Hospital a political subdivision of the State of Louisiana (hereinafter “Hospital”), has been designated as a “rural hospital” pursuant to the Rural Hospital Preservation Act, LSA RS 40:1189.3, and participates in the Medicaid Program as a hospital provider; and

WHEREAS, Hospital has significantly benefitted historically from the receipt of enhanced Medicaid reimbursement due to the collaborative efforts of other rural hospitals led by the Rural Hospital Coalition, (“Coalition”), a Louisiana non-profit corporation designated as a 501(c)(6) trade organization by the IRS, that was established to represent the interest of and to serve as the advocate for Louisiana’s rural hospitals; and

WHEREAS, the Louisiana Department of Health recently elected to modify its Medicaid Supplemental Payment Program to implement a CMS approved Directed Payment Program (“DPP”) by filing a 42 CFR Section 438.6(c) pre-print (the “Pre-Print”) describing the terms and conditions of a new Medicaid Hospital supplemental payment program that will generate supplemental payments to selected hospitals in Louisiana including those designated as rural hospitals under state law; and

WHEREAS, during the development of the Pre-Print the Coalition and collaborating rural hospitals have been successful in both ensuring a substantial additional allocation of Medicaid funding to rural hospitals and in securing their exemption from a provider-fee assessment that is a component of the State’s financing to support this new payment methodology; and

WHEREAS, Hospital and other rural hospitals have participated in various successful Coalition led initiatives and have been asked to participate in a new collaboration by executing a Rural Hospital Coalition Cooperative Endeavor Grant Program Participation Agreement; and

WHEREAS, given the prior significant successes of the Coalition-led collaborations with rural hospitals, Hospital has concluded that its participation in this new initiative furthers Hospital’s purpose by making additional funding available to support rural access to essential health care services available to its service area and throughout the State, and thereby retain a vibrant and effective statewide rural hospital network, that in conjunction with the Coalition-led initiative, can annually advocate for a fair allocation of DPP funding and retention of the exemption from a provider-fee assessment; and

WHEREAS, Hospital is authorized by the State Constitution to participate in such Cooperative Endeavors and such participation will advance its public purpose and it will obtain a tangible benefit by enhancing prospects of continuing to receive adequate funding for hospital health services and ensuring rural access to care; and

WHEREAS, Hospital, has concluded that it has authority to enter into this agreement.

NOW, THEREFORE, BE IT RESOLVED, Karen Collins, CEO, is hereby authorized to execute the attached Rural Hospital Cooperative Endeavor Grant Program Participation Agreement and amendments thereto and to take any further action to advance the purposes of this initiative.

The vote on the resolution was as follows:

YEAS: Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr.

NAYS: None

ABSENT: Mr. J. Ordonne, Mr. M. Navarre

EXECUTIVE SESSION: Upon a motion offered by Mr. C. M. Callais and seconded by Mr. J. Melancon, Jr., the Board agreed to enter into Executive Session to discuss strategic planning at 5:55 p.m.

Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr.

NAYS – None

ABSENT – Mr. J. Ordonne, Mr. M. Navarre

Motion carried.

Upon a motion offered by Mr. C. M. Callais and seconded by Mr. J. Melancon, Jr., the Board agreed to end the Executive Session and return to its regular meeting at 6:39 p.m.

Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr.

NAYS – None

ABSENT – Mr. J. Ordonne, Mr. M. Navarre

Motion carried.

ADJOURNMENT: Upon a motion offered by Mr. C. M. Callais and seconded by Mr. J. Melancon, Jr., the Board agreed to adjourn.

Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr.

NAYS – None

ABSENT – Mr. J. Ordonne, Mr. M. Navarre

Motion carried and the meeting adjourned at 6:31 p.m.

/s/Kip Plaisance

Kip Plaisance

Board of Commissioners Vice Chairperson

ATTEST:

/s/Karen Collins

Karen Collins

Chief Executive Officer