

BOARD OF COMMISSIONERS

Lady of the Sea General Hospital

Regular Monthly Meeting

October 4, 2022

The Board of Commissioners (BOC) of Lady of the Sea General Hospital (LOSGH) met in regular session on Tuesday, October 4, 2022 at 5:00 p.m., at the Greater Lafourche Port Commission Administration Office.

CALL TO ORDER: BOC Vice Chairperson, Kip Plaisance, called the meeting to order at 5:02 p.m.

ROLL CALL: The Recording Secretary, Kristina Hebert, called roll.

PRESENT:

Kip Plaisance-BOC Vice Chairperson

John Melancon, Jr.-BOC Member

Charles Mike Callais-BOC Secretary/Treasurer

Mickey Navarre-BOC Member

(* = Arrived after Roll Call)

ABSENT:

John Ordonne-BOC Chairperson

OTHERS PRESENT:

Denise Allemand, Attorney

Tad Lafont, Chief Clinic Officer

Karen Collins, Chief Executive Officer

Daniel Lorraine, Councilperson

Holly Griffin, Chief Nursing Officer

Jacquelyn Richoux, Chief Financial Officer

Lloyd Guidry, Chief Operations Officer

Bennie Smith, Chief Information Officer

Kristina Hebert, Executive Assistant

APPROVAL OF MINUTES: Mr. K. Plaisance presented the minutes from the September 6, 2022 Board of Commissioners regular monthly meeting. The Board reviewed and approved the minutes as presented.

Upon a motion offered by Mr. J. Melancon, Jr. and seconded by Mr. M. Navarre, the minutes of the September 6, 2022 regular monthly meeting were accepted as presented.

Voting on the motion was as follows:

AYES: Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr., Mr. M. Navarre

NAYS: None

ABSENT: Mr. J. Ordonne

Motion carried.

AUDIENCE COMMENTS:

- Councilperson D. Lorraine questioned and the Board discussed the following topics:
 - LOSGH Board of Commissioners member resignation.
 - LOSGH continues to wait on a response on FEMA's 50% Rule.

INFORMATION ITEMS:

- Ethics Training
Mr. K. Plaisance reminded Board Members to complete the online Ethics training for 2022.

- November 1, 2022 Meeting
Mr. K. Plaisance announced that Lady of the Sea's Board of Commissioners November 1st meeting will be held at Popie's Palace, located at 9045 East Ave. A, Cut Off, LA.

MEDICAL EXECUTIVE COMMITTEE: Mr. L. Guidry presented a report on the Medical Executive Committee meeting held on September 19, 2022. Topics discussed included, August 2022 Quality Council Committee Minutes, Pathology Report, September 2022 Environment of Care Committee Minutes with a Recommendation to the Quality Council Committee to Accept the Emergency Operations Plan as Presented, COVID-19 Treatments, Physician's Orders/Protocol and Informed Consent for Influenza Vaccination, and Administrative Update. There were no recommendations for the Board's consideration.

QUALITY COUNCIL COMMITTEE: Mr. L. Guidry presented a report on the Quality Council Committee meeting held on September 27, 2022. Topics discussed included, September 2022 Quality Control Accreditation Team Minutes, Critical Access Hospital Annual Evaluation, Pathologist Report, September 2022 Environment of Care Committee Minutes, and American Heart Association Targeted Blood Pressure Program. The Quality Council Committee presented the following recommendations for the Board of Commissioners consideration:

1. That the Critical Access Hospital Annual Evaluation be accepted as presented.
2. That the Emergency Operations Plan be accepted as presented.

Upon a motion offered by Mr. C. M. Callais and seconded by Mr. M. Navarre, the above recommendations were accepted as presented.

Voting on motion was as follows:

AYES: Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr., Mr. M. Navarre

NAYS: None

ABSENT: Mr. J. Ordonne

Motion carried.

FINANCE COMMITTEE: Ms. J. Richoux presented a report on the Finance Committee meeting held on September 27, 2022. Topics discussed included, August 2022 Financials, Investment Transactions, Capital Acquisitions/Removed Assets, Human Resources Statistics Report and Vacancy Report, and August 2022 Disposal of Surplus Equipment Report. The Finance meeting concluded with reports from the Chief Executive Officer. The Finance Committee presented the following recommendations for the Board of Commissioners consideration:

1. That the August 2022 Financial Report be accepted as presented.
2. That the August 2022 Investment Transaction Report be accepted as presented.
3. That the August 2022 Capital Acquisition/Removed Assets Report be accepted as presented.
4. That the August 2022 Surplus Equipment Report be approved for disposal.

Upon a motion offered by Mr. J. Melancon, Jr. and seconded by Mr. C. M. Callais, the above recommendations were accepted as presented.

Voting on motion was as follows:

AYES: Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr., Mr. M. Navarre

NAYS: None

ABSENT: Mr. J. Ordonne

Motion carried.

BUILDING & GROUNDS COMMITTEE: Ms. J. Richoux presented a report on the Building & Grounds Committee meeting held on September 27, 2022. Topics discussed included, Lab/Learning Center, Sewage, LOS Permanent Dialysis Center, Radiology Modular Building, and Covered Ambulance Parking at Emergency Department.

CEO TOPICS: Chief Executive Officer, Ms. K. Collins, reported updates on the following topics:

- COVID-19
- Influenza
- Hurricane Recovery Bonds
- Interim (temporary) Hospital
- Staffing Update
- LOS Dialysis Center (permanent)
- LOS Interim (temporary) Dialysis Center
- Modular Radiology Building
- FEMA
- LOSGH's participation in the Golden Meadow Rotary Club's Annual Shrimp Boil-Off

- Community Out-Reach
- Permanent Hospital
- Monthly Departmental Presentations at upcoming Board meetings

A discussion concerning the reported topics ensued.

OLD BUSINESS: No items for discussion.

NEW BUSINESS: No items for discussion.

EXECUTIVE SESSION: Upon a motion offered by Mr. M. Navarre and seconded by Mr. C. M. Callais, the Board agreed to enter into Executive Session to discuss strategic planning at 5:25 p.m. Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr., Mr. M. Navarre

NAYS – None

ABSENT – Mr. J. Ordonne

Motion carried.

Upon a motion offered by Mr. J. Melancon, Jr. and seconded by Mr. C. M. Callais, the Board agreed to end the Executive Session and return to its regular meeting at 6:00 p.m.

Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr., Mr. M. Navarre

NAYS – None

ABSENT – Mr. J. Ordonne

Motion carried.

ADJOURNMENT: Upon a motion offered by Mr. M. Navarre and seconded by Mr. J. Melancon, Jr., the Board agreed to adjourn.

Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. C. M. Callais, Mr. J. Melancon, Jr., Mr. M. Navarre

NAYS – None

ABSENT – Mr. J. Ordonne

Motion carried and the meeting adjourned at 6:01 p.m.

/s/Kip Plaisance

Kip Plaisance

Board of Commissioners Vice Chairperson

ATTEST:

/s/Karen Collins
Karen Collins
Chief Executive Officer