

# BOARD OF COMMISSIONERS

## Lady of the Sea General Hospital

### Regular Monthly Meeting

March 3, 2022

The Board of Commissioners (BOC) of Lady of the Sea General Hospital (LOSGH) met in regular session on Thursday, March 3, 2022 at 6:00 p.m., at the Lady of the Sea Medical Clinic-Larose (LOSMC-Larose)

**CALL TO ORDER:** BOC Chairman, Charles Mike Callais, called the meeting to order at 6:03 p.m.

**ROLL CALL:** The Recording Secretary, Kristina Hebert, called roll.

<b><u>PRESENT:</u></b>	
Charles Mike Callais-BOC Chairperson	Mickey Navarre-BOC Member
Neil Martin-BOC Vice Chairperson	John Ordonne-BOC Member
Kip Plaisance-BOC Secretary/Treasurer	
(* = Arrived after Roll Call)	

<b><u>ABSENT:</u></b>	
None	

<b><u>OTHERS PRESENT:</u></b>	
Denise Allemand, Attorney	Tad Lafont, Chief Clinic Officer
Karen Collins, Chief Executive Officer	Daniel Lorraine, Councilperson
Holly Griffin, Chief Nursing Officer	Jacquelyn Richoux, Chief Financial Officer
Lloyd Guidry, Chief Operations Officer	Bennie Smith, Chief Information Officer
Kristina Hebert, Executive Assistant	Wendy Thibodeaux, Lafourche Parish Assessor

**LAFOURCHE PARISH ASSESSOR:** Ms. W. Thibodeaux presented tax calculation information in regards to individual district budget cuts for the 2021 Tax Roll and how it will effect LOSGH.

**APPROVAL OF MINUTES:** Mr. C. M. Callais presented the minutes from the February 8, 2022 Board of Commissioners Regular meeting. The Board reviewed and approved the minutes as presented.

Upon a motion offered by Mr. K. Plaisance and seconded by Mr. N. Martin, the minutes of the February 8, 2022 Regular monthly meeting were accepted as presented.

Voting on the motion was as follows:

AYES: Mr. C. M. Callais, Mr. N. Martin, Mr. K. Plaisance, Mr. M. Navarre, Mr. J. Ordonne

NAYS: None

ABSENT: None

Motion carried.

**AUDIENCE COMMENTS:**

There was a discussion in regards to:

- Dialysis mobile unit
- Temporary hospital
- Gas card donations for existing dialysis patient provided by Bless Your Heart and Bayou Community Foundation

**INFORMATION ITEMS:**

- Mr. C. M. Callais notified the Board Members that Lafourche Parish District Attorney's Office would be hosting an Open Meetings Seminar on Thursday, April 21, 2022 at 6:00 p.m. at the Lockport Community Center. He stated that all Board Members are encouraged to attend.

**MEDICAL EXECUTIVE COMMITTEE:** Mr. L. Guidry presented a report on the Medical Executive Committee meeting held on February 21, 2022. Topics discussed as New Business included, January 2022 Quality Council Committee Minutes, Pathology Report, Environment of Care Committee Minutes, COVID-19 Treatment Guidelines, Antiviral Discussion, Committee Structure, Credentials Review, and Administrative Update. The Medical Executive Committee presented the following recommendations for the Board's consideration:

1. That the following Practitioners be appointed/reappointed and granted privileges as requested in his/her application:

2. NAME	Appointment	CATEGORY	PRIVILEGE
Craig Savoie, CRNA	Reappointment	Courtesy	Certified Registered Nurse Anesthetist
Amit Amin, MD	Reappointment	Consulting	Tele-Cardiology
Siby Ayalloore, MD	Reappointment	Consulting	Tele-Cardiology
John Lindsay, MD	Reappointment	Consulting	Tele-Cardiology
Krishna Nagendran, MD	Reappointment	Consulting	Tele-Cardiology
Pradeep Nair, MD	Reappointment	Consulting	Tele-Cardiology
Amanda Rogers, MD	Reappointment	Active	Family Medicine
Joseph Tarsia, MD	Reappointment	Consulting	Tele-Neurology
Gerald Liuzza, MD	Reappointment	Courtesy	Pathology
Rebecca Phillips, MD	Reappointment	Courtesy	Pathology

Upon a motion offered by Mr. N. Martin and seconded by Mr. J. Ordonne, the above recommendations were accepted as presented.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. N. Martin, Mr. K. Plaisance, Mr. M. Navarre, Mr. J. Ordonne

NAYS – None

ABSENT – None

Motion carried.

**QUALITY COUNCIL COMMITTEE:** Mr. L. Guidry presented a report on the Quality Council Committee meeting held on February 22, 2022. Topics discussed as New Business included, February 2022 Quality Control Accreditation Team Minutes, Pathologist Report, and February 2022 Environment of Care Committee Minutes. The Quality Council Committee presented the following recommendations for the Board of Commissioners consideration.

1. That the 2022 Infection Prevention Audit Schedule be accepted as presented.
2. That the 2022 Process/Other Processes Audit Schedule be accepted as presented.

Upon a motion offered by Mr. M. Navarre and seconded by Mr. J. Ordonne, the above recommendation was accepted as presented.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. N. Martin, Mr. K. Plaisance, Mr. M. Navarre, Mr. J. Ordonne

NAYS – None

ABSENT – None

Motion carried.

**FINANCE COMMITTEE:** Ms. J. Richoux presented a report on the Finance Committee meeting held on February 22, 2022. Topics discussed as New Business included, Audit/Single Audit, January 2022 Financials, January 2022 Investment Transactions, and January 2022 Capital Acquisitions/Removed Assets. Topics discussed as Human Resources included, Statistics Report, and Vacancy Report. Topics discussed as Building and Grounds included, January 2022 Disposal of Surplus Equipment Report. The Finance meeting concluded with the Chief Executive Officer's Report, and the Chief Financial Officer's Report. The Finance Committee presented the following recommendations for the Board of Commissioners consideration:

1. That the Audit and Single Audit for Fiscal Year Ending June 30, 2021 be accepted as presented.
2. That the January 2022 Financial Report be accepted as presented.
3. That the January 2022 Investment Transaction Report be accepted as presented.
4. That the January 2022 Capital Acquisition/Removed Assets Report be accepted as presented.
5. That the January 2022 Surplus Equipment Report be approved for disposal.

Upon a motion offered by Mr. K. Plaisance and seconded by Mr. N. Martin, the above recommendations were accepted as presented.

Voting on motion was as follows:

AYES: Mr. C. M. Callais, Mr. N. Martin, Mr. K. Plaisance, Mr. M. Navarre, Mr. J. Ordonne

NAYS: None

ABSENT: None

Motion carried.

**BUILDING & GROUNDS COMMITTEE:** Ms. J. Richoux presented a report on the Building & Grounds Committee meeting held on February 22, 2022. Topics discussed as New Business included, Interim Hospital, General Updates, and LOS Dialysis Center.

**CEO TOPICS:** Chief Executive Officer, Ms. K. Collins, gave a report on the following topics:

- Temporary hospital
  - Presented floorplan of temporary hospital
  - Went out to bid on February 25<sup>th</sup>
  - Pre-bid conference scheduled for March 8<sup>th</sup>
  - Bids are due March 25<sup>th</sup>
  - Site soil analysis
- Teche Action Clinic property
- Dialysis Update:
  - Temporary dialysis trailer has been ordered
  - Dialysis staffing
  - Dialysis patients are being informed of progress
- Permanent Dialysis Building Update:
  - Request for Qualifications was distributed for architectural designing
  - WHLC Architecture was selected for architectural designing
  - Meeting with WHLC is schedule for March 8<sup>th</sup>
- Partial insurance payment received for Hospital and Specialty Clinic damage
- FEMA/GOHSEP weekly meetings as LOSGH's Administration formulate and complete projects for submission
- COVID Update:
  - Decrease in hospitalization
  - Decrease in testing
- New Lab equipment arriving next week
- Administration mobile office will remain

A discussion concerning the reported topics ensued.

- A discussion in regards to services that will be offered in the temporary hospital ensued

**OLD BUSINESS:** No items for discussion.

**ITEM ADDED TO AGENDA:**

- Under New Business
  - A. Resolution #401 – Purchase of Teche Action Clinic Property

Upon a motion offered by Mr. K. Plaisance and seconded by Mr. N. Martin, the Board of Commissioners agreed to add Agenda Item, Resolution #401 – Purchase of Teche Action Clinic Property.

Voting on motion was as follows:

AYES: Mr. C. M. Callais, Mr. N. Martin, Mr. K. Plaisance, Mr. M. Navarre, Mr. J. Ordonne

NAYS: None

ABSENT: None

Motion carried.

**NEW BUSINESS:**

- A. Resolution #401 – Purchase of Teche Action Clinic Property

Mr. C. M. Callais presented Resolution #401, which states:

**LAFOURCHE PARISH HOSPITAL SERVICE DISTRICT #1**

**d/b/a**

**LADY OF THE SEA GENERAL HOSPITAL**

**RESOLUTION #401**

The following resolution was offered by Mr. M. Navarre and seconded by Mr. J. Ordonne:

**RESOLUTION**

Be It Resolved that the Board of Commissioners of Lafourche Parish Hospital Service District No. 1 d/b/a Lady of the Sea General Hospital does hereby authorize Karen S. Collins, Chief Executive Officer, to execute any and all documents necessary for the purchase of real estate from Teche Action Board, Inc., for the amount of \$15,000.00, said immovable property further described as follows, to-wit:

That certain lot of land and building located at 121 West 134<sup>th</sup> Place, lying and being situated in the City of Galliano, Lafourche Parish, State of Louisiana, Zip Code 70354 and being more fully described as:

A certain tract or panel of land situated in the Parish of Lafourche, State of Louisiana, community of Galliano, on the right descending bank of Bayou Lafourche, at a distance approximately 44 miles below the City of Thibodaux, Louisiana said tract measuring two hundred twenty-five feet (225') front and back in width along West 133th Street by a depth of Eighty Feet (80') along both sides; said tract being bounded on the East or towards Bayou Lafourche by Cleveland Hebert, on the South by the property of the Lady of the Sea Hospital, on the West or away from Bayou Lafourche by said vendor and on the North by West 133th Street; said property being the whole of lots numbered one, two and three on a cash sale between Cleveland Hebert and

Durock J. Hebert dated February 25, 1978; together with all buildings and improvements thereon and the component parts thereof.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. C. M. Callais, Mr. N. Martin, Mr. K. Plaisance, Mr. M. Navarre, Mr. J. Ordonne

NAYS: None

ABSENT: None

ABSTAIN: None

And the resolution was declared adopted on this, the 3<sup>rd</sup> day of March 2022.

/s/Charles Mike Callais

Charles Mike Callais

Board of Commissioners Chairman

Lady of the Sea General Hospital

Upon a motion offered by Mr. M. Navarre and seconded by Mr. J. Ordonne, Resolution #401 – Purchase of Teche Action Clinic Property was accepted as presented.

Voting on motion was as follows:

AYES: Mr. C. M. Callais, Mr. N. Martin, Mr. K. Plaisance, Mr. M. Navarre, Mr. J. Ordonne

NAYS: None

ABSENT: None

Motion carried.

**EXECUTIVE SESSION:** Upon a motion offered by Mr. N. Martin and seconded by Mr. K. Plaisance, the Board agreed to enter into Executive Session to discuss strategic planning at 7:09 p.m.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. N. Martin, Mr. K. Plaisance, Mr. M. Navarre, Mr. J. Ordonne

NAYS – None

ABSENT – None

Motion carried.

Upon a motion offered by Mr. J. Ordonne and seconded by Mr. N. Martin, the Board agreed to end the Executive Session and return to its regular meeting at 8:10 p.m.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. N. Martin, Mr. K. Plaisance, Mr. M. Navarre, Mr. J. Ordonne

NAYS – None

ABSENT – None

Motion carried.

**ADJOURNMENT:** Upon a motion offered by Mr. M. Navarre and seconded by Mr. K. Plaisance, the Board agreed to adjourn.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. N. Martin, Mr. K. Plaisance, Mr. M. Navarre, Mr. J. Ordonne

NAYS – None

ABSENT – None

Motion carried and the meeting adjourned at 8:11 p.m.

/s/Charles Mike Callais

Charles Mike Callais

Board of Commissioners Chairman

ATTEST:

/s/Karen Collins

Karen Collins

Chief Executive Officer