

# **BOARD OF COMMISSIONERS**

## **Lady of the Sea General Hospital**

### **Regular Monthly Meeting**

**June 2, 2020**

The Board of Commissioners (BOC) of Lady of the Sea General Hospital (LOSGH) met in regular session on Tuesday, June 2, 2020 at 6:00 p.m. via teleconference and video conference as per State of Louisiana Proclamation Numbers JBE 2020-30, Section 4.

**CALL TO ORDER:** BOC Chairman, Charles Mike Callais, called the meeting to order at 6:20 p.m.

**ROLL CALL:** The Recording Secretary, Kristina Hebert, called roll.

**PRESENT:** Charles Mike Callais-BOC Chairman, Neil Martin-BOC Vice Chairman, Larry Weidel-BOC Secretary/Treasurer, John Ordonne-BOC Member, Kip Plaisance-BOC Member (\* = Arrived after Roll Call)

**ABSENT:** None

**OTHERS PRESENT:** Attorney Denise Allemand, Karen Collins, Lloyd Guidry, Tad Lafont, Jacquelyn Richoux, Bennie Smith, Kristina Hebert

**APPROVAL OF MINUTES:** Mr. C. M. Callais presented the minutes from the May 5, 2020 Board of Commissioners Regular meeting. The Board reviewed and approved the minutes as presented.

Upon a motion offered by Mr. N. Martin and seconded by Mr. L. Weidel, the minutes of the May 5, 2020 Regular monthly meeting were accepted as presented.

Voting on the motion was as follows:

AYES: Mr. C. M. Callais, Mr. N. Martin, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS: None

ABSENT: None

Motion carried.

### **AUDIENCE COMMENTS:**

No audience comments

### **INFORMATION ITEMS:**

No topics for discussion

**MEDICAL EXECUTIVE COMMITTEE:** Mr. L. Guidry presented a report on the Medical Executive Committee (MEC) meeting held on May 20, 2020. Topics discussed as Information Items included, COVID-19. Topics discussed as Follow-up Actions from Previous Management Reviews included, Pathologist Report, Quarterly Quality Indicators, Quarterly Dialysis Report, Quarterly Home Health Report, Q1 2020 LERN Stroke Report, Radiation Safety Committee Minutes, Clinical Resource Management Committee Minutes, April 2020 Quality Control Accreditation Team Minutes and April 2020 Environment of Care Committee Minutes. Topics discussed as Changes That Could Affect the Quality Management System/Action Items included, Credentials Review and Forms. The MEC meeting concluded with an Administrative Update. The Medical Executive Committee presented the following recommendations for the Board’s consideration:

1. That the following Practitioners be appointed/reappointed and granted privileges as requested in his/her application:

NAME	Appointment	CATEGORY	PRIVILEGE
Owen Mogabgab, MD	Initial Appointment	Consulting	Tele-Cardiology
Irma Oliva, MD	Initial Appointment	Courtesy	Pathology
Avinash Murthy, MD	Reappointment	Consulting	Tele-Cardiology
Danielle Cobb, MD	Reappointment	Courtesy	Emergency
Thomas Falterman	Reappointment	Courtesy	Emergency
Duane Luke, MD	Reappointment	Active	Emergency
Robert Felberg, MD	Reappointment	Consulting	Tele-Neurology
Ifeanyi Iwuchukwu, MD	Reappointment	Consulting	Tele-Neurology
Ashley Prejean, MD	Reappointment	Consulting	Radiology
Bryan Rau, MD	Reappointment	Courtesy	Radiology

2. That vRad’s Schedule including the following Practitioners be reappointed to the Consulting Medical Staff in the capacity of Tele-Radiology and granted privileges as requested in his/her application:

NAME	Appointment	CATEGORY	PRIVILEGE
Shawn Ahmed, MD	Reappointment	Consulting	Tele-Radiology
Taro Aikawa, MD	Reappointment	Consulting	Tele-Radiology
Christopher Atkinson, MD	Reappointment	Consulting	Tele-Radiology
Reem Awwad, MD	Reappointment	Consulting	Tele-Radiology
Dean Batten, MD	Reappointment	Consulting	Tele-Radiology
Rafik Ben Abda, DO	Reappointment	Consulting	Tele-Radiology
Joshua Blunch, DO	Reappointment	Consulting	Tele-Radiology
Cristina Cavazos, MD	Reappointment	Consulting	Tele-Radiology
Paul Cayea, MD	Reappointment	Consulting	Tele-Radiology
John Crouch, MD	Reappointment	Consulting	Tele-Radiology
Jean Paul Dym, MD	Reappointment	Consulting	Tele-Radiology
Steven Edson, MD	Reappointment	Consulting	Tele-Radiology
Amir Fallahian, MD	Reappointment	Consulting	Tele-Radiology
Thomas Fiorito, MD	Reappointment	Consulting	Tele-Radiology
Aprile Gibson, MD	Reappointment	Consulting	Tele-Radiology
Jennifer Gutierrez, MD	Reappointment	Consulting	Tele-Radiology
Laurie Gutstein, MD	Reappointment	Consulting	Tele-Radiology

Ellen Hauptmann, MD	Reappointment	Consulting	Tele-Radiology
Cathleen Ivy, MD	Reappointment	Consulting	Tele-Radiology
Kathryn Jarrett, MD	Reappointment	Consulting	Tele-Radiology
Jeffrey Jednacz, MD	Reappointment	Consulting	Tele-Radiology
Kenton Kagy, DO	Reappointment	Consulting	Tele-Radiology
Vibhu Kapoor, MD	Reappointment	Consulting	Tele-Radiology
Gregory Klisch, MD	Reappointment	Consulting	Tele-Radiology
Jennifer Knutsen, MD	Reappointment	Consulting	Tele-Radiology
David Krausz, MD	Reappointment	Consulting	Tele-Radiology
Jonathan Lee, MD	Reappointment	Consulting	Tele-Radiology
Dawood Malik, MD	Reappointment	Consulting	Tele-Radiology
Kevin McDonnell, MD	Reappointment	Consulting	Tele-Radiology
Robert Miller, MD	Reappointment	Consulting	Tele-Radiology
Allen Missio, MD	Reappointment	Consulting	Tele-Radiology
Joshua Morais, MD	Reappointment	Consulting	Tele-Radiology
Sandra Parada-Orrego, MD	Reappointment	Consulting	Tele-Radiology
Marc Paul, MD	Reappointment	Consulting	Tele-Radiology
Mary Phillips, MD	Reappointment	Consulting	Tele-Radiology
John Pohl, MD	Reappointment	Consulting	Tele-Radiology
Eamonn Quinn, MD	Reappointment	Consulting	Tele-Radiology
Michael Rethy, MD	Reappointment	Consulting	Tele-Radiology
Peter Reuss, MD	Reappointment	Consulting	Tele-Radiology
Alecia Rideau, MD	Reappointment	Consulting	Tele-Radiology
Alison Robinette, MD	Reappointment	Consulting	Tele-Radiology
Adam Sciuk, MD	Reappointment	Consulting	Tele-Radiology
Julie Shaffrey, MD	Reappointment	Consulting	Tele-Radiology
Matthew Smith, MD	Reappointment	Consulting	Tele-Radiology
Neil Staib, MD	Reappointment	Consulting	Tele-Radiology
Scott Sullivan, MD	Reappointment	Consulting	Tele-Radiology
Joan Sutcliffe, MD	Reappointment	Consulting	Tele-Radiology
Barbara Taylor, MD	Reappointment	Consulting	Tele-Radiology
James Turner, MD	Reappointment	Consulting	Tele-Radiology
Thomas Vreeland, MD	Reappointment	Consulting	Tele-Radiology
Waikeong Wong, MD	Reappointment	Consulting	Tele-Radiology
Maurice Yoskin, MD	Reappointment	Consulting	Tele-Radiology
Jeffrey Zorn, MD	Reappointment	Consulting	Tele-Radiology

Upon a motion offered by Mr. N. Martin and seconded by Mr. K. Plaisance, the above recommendations were accepted as presented.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. N. Martin, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS – None

ABSENT – None

Motion carried.

**QUALITY COUNCIL COMMITTEE:** Mr. L. Guidry presented a report on the Quality Council Committee meeting held on May 26, 2020. Topics discussed as New Business included, COVID-19. Topics discussed as Process Performance included, April 2020 Internal Audits. Topics discussed as Follow-up Actions from Previous Management Reviews included Pathologist Report, Quarterly Quality Indicators, Quarterly Dialysis Report, Quarterly Home Health Report, Q1 2020 LERN Stroke Report, LOSMC Quality Management, Clinical Resource Mgmt. Minutes, Radiation Safety Committee Minutes, April 2020 Quality Control Accreditation Team Minutes, and April 2020 Environment of Care Committee Minutes. Topics discussed as Customer Feedback included, LOSMC CGCAHPS, and LOSMC Patient Survey Comments. Topics discussed as Changes that Could Affect the Quality Management System/Action Items included, Organizational Plan of Care July 2020 – June 2021. The Quality Council Committee presented the following recommendations for the Board’s consideration:

1. That the 2020-2021 Organizational Plan of Care be accepted as presented.

Upon a motion offered by Mr. L. Weidel and seconded by Mr. K. Plaisance, the above recommendations were accepted as presented.

Voting on motion was as follows:

AYES: Mr. C. M. Callais, Mr. N. Martin, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS: None

ABSENT: None

Motion carried.

**FINANCE COMMITTEE:** Mrs. J. Richoux presented a report on the Finance Committee meeting held on May 26, 2020. Topics discussed as New Business included, April 2020 Financials, April 2020 Investment Transactions, April 2020 Capital Acquisitions/Removed Assets, and FY21 Budget. Topics discussed as Human Resources included, Statistics Report, and Vacancy Report. Topics discussed as Building and Ground included, April 2020 Disposal of Surplus Equipment Report. The Finance meeting concluded with the Chief Financial Officer’s Report. The Board discussed the COVID-19 funds. The Finance Committee presented the following recommendations for the Board’s consideration:

2. That the April 2020 Financial Report be accepted as presented.
3. That the April 2020 Investment Transactions Report be accepted as presented.
4. That the April 2020 Capital Acquisitions/Removed Assets Report be accepted as presented.
5. That the Operating Budget and Capital Budget for the Fiscal Year Ending June 30, 2021 be accepted as presented.
6. That the April 2020 Surplus Equipment Report be approved for disposal.

Upon a motion offered by Mr. N. Martin and seconded by Mr. J. Ordonne, the above recommendations were accepted as presented.

Voting on motion was as follows:

AYES: Mr. C. M. Callais, Mr. N. Martin, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance  
NAYS: None  
ABSENT: None  
Motion carried.

**CEO TOPICS:** Chief Executive Officer, Mrs. K. Collins, gave a report on the following topics:

- Hurricane Preparedness
- COVID-19 testing:
  - Testing, 24 - 72 hour turnaround time
  - In-house testing instrument should make decision within the week
  - Still on waiting list to receive an Abbott machine, point of care testing for COVID
  - COVID cases
  - Louisiana will enter Phase II of reopening on Friday, June 5<sup>th</sup>
- Federal funding activities:
  - Awarded funds through CARES Act for critical access hospitals, rural hospitals and rural health clinics
  - Received grant from Small Hospital Improvement Program (SHIP) for personal protective equipment (PPE)
- Good on PPE supplies, continuing to utilize supplies
- Application and plans are ready to be submitted to Fire Marshall to increase dialysis station capacity
- Increased volumes for inpatients, outpatients, and clinic visits
- Lafourche community very generous with donations, LOSGH will be sending out thank you cards.

A discussion concerning the reported topics ensued.

**OLD BUSINESS:**

No items for discussion.

**NEW BUSINESS:**

A. Committee Representative Appointments

Mr. C. M. Callais appointed Board of Commissioner representatives for the following Committees.

**Board of Commissioners – Assigned Committees (2020-2021)**

<i>Committee</i>	<i>Assigned Board Member</i>	<i>Assigned Alternate Board Member</i>
Finance Committee	Neil Martin	Larry Weidel
Quality Committee	John Ordonne	Kip Plaisance

**EXECUTIVE SESSION:** Upon a motion offered by Mr. N. Martin and seconded by Mr. K. Plaisance, the Board agreed to enter into Executive Session to discuss strategic planning at 6:35 p.m.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. N. Martin, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS – None

ABSENT – None

Motion carried.

Upon a motion offered by Mr. N. Martin and seconded by Mr. K. Plaisance, the Board agreed to end the Executive Session and return to its regular meeting at 6:55 p.m.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. N. Martin, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS – None

ABSENT – None

Motion carried.

**ADJOURNMENT:** Upon a motion offered by Mr. N. Martin and seconded by Mr. J. Ordonne, the Board agreed to adjourn.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. N. Martin, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS – None

ABSENT – None.

Motion carried and the meeting adjourned at 6:56 p.m.

/s/Charles Mike Callais

Charles Mike Callais

Board of Commissioners Chairman

ATTEST:

/s/Karen Collins

Karen Collins

Chief Executive Officer