

BOARD OF COMMISSIONERS

Lady of the Sea General Hospital

Regular Monthly Meeting

July 7, 2020

The Board of Commissioners (BOC) of Lady of the Sea General Hospital (LOSGH) met in regular session on Tuesday, July 7, 2020 at 6:00 p.m. in the Learning Center, and by teleconference/video conference as per State of Louisiana Proclamation Numbers JBE 2020-30, Section 4.

CALL TO ORDER: BOC Chairman, Charles Mike Callais, called the meeting to order at 6:00 p.m.

ROLL CALL: The Recording Secretary, Kristina Hebert, called roll.

PRESENT: Charles Mike Callais-BOC Chairman, Larry Weidel-BOC Secretary/Treasurer, John Ordonne-BOC Member, Kip Plaisance-BOC Member
(* = Arrived after Roll Call)

ABSENT: Neil Martin-BOC Vice Chairman

OTHERS PRESENT: Attorney Denise Allemand, Karen Collins, Lloyd Guidry, Tad Lafont, Jacquelyn Richoux, Bennie Smith, Councilman Daniel Lorraine, Kristina Hebert

APPROVAL OF MINUTES: Mr. C. M. Callais presented the minutes from the June 2, 2020 Board of Commissioners Regular meeting. The Board reviewed and approved the minutes as presented.

Upon a motion offered by Mr. K. Plaisance and seconded by Mr. J. Ordonne, the minutes of the June 2, 2020 Regular monthly meeting were accepted as presented.

Voting on the motion was as follows:

AYES: Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS: None

ABSENT: Mr. N. Martin

Motion carried.

AUDIENCE COMMENTS:

Councilman D. Lorraine thanked all first responders working during the pandemic. He also stated that the walking track repairs are complete.

INFORMATION ITEMS:

A. Ethics Training Reminder

Mr. C. M. Callais reminded Board Members to complete the online Ethics training for 2020.

MEDICAL EXECUTIVE COMMITTEE: Mr. L. Guidry presented a report on the Medical Executive Committee (MEC) meeting held on June 17, 2020. Topics discussed as Information Items included, COVID-19, and Organizational Plan of Care. Topics discussed as Follow-up Actions from Previous Management Reviews included, Pathologist Report, Bio Ethics Committee Minutes, Blood Utilization Committee Minutes, May 2020 Quality Control Accreditation Team Minutes and May 2020 Environment of Care Committee Minutes. Topics discussed as Changes That Could Affect the Quality Management System/Action Items included, Credentials Review. The MEC meeting concluded with an Administrative Update. The Medical Executive Committee presented the following recommendations for the Board’s consideration:

1. That the following Practitioners be appointed/reappointed and granted privileges as requested in his/her application:

NAME	Appointment	CATEGORY	PRIVILEGE
Supriya Donthamsetty, MD	Initial Appointment	Courtesy	Pathology
Jose Santiago, MD	Initial Appointment	Consulting	Tele-Pulmonology
Jannice Aaron, MD	Initial Appointment	Courtesy	Radiology

2. That vRad’s Schedule including the following Practitioners be reappointed to the Consulting Medical Staff in the capacity of Tele-Radiology and granted privileges as requested in his/her application:

NAME	Appointment	CATEGORY	PRIVILEGE
David Board, MD	Initial Appointment	Consulting	Tele-Radiology
Carl Schofield, MD	Initial Appointment	Consulting	Tele-Radiology

Upon a motion offered by Mr. L. Weidel and seconded by Mr. J. Ordonne, the above recommendations were accepted as presented.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS – None

ABSENT – Mr. N. Martin

Motion carried.

QUALITY COUNCIL COMMITTEE: Mr. L. Guidry presented a report on the Quality Council Committee meeting held on June 23, 2020. Topics discussed as New Business included, COVID-19. Topics discussed as Process Performance included, May 2020 Internal Audits. Topics discussed as Follow-up Actions from Previous Management Reviews included Pathologist Report, Bio Ethics Committee Minutes, Blood Utilization Committee Minutes, May 2020 Quality Control Accreditation Team Minutes, and May 2020 Environment of Care Committee Minutes. There

were no recommendations for the Board of Commissioners consideration. The Board discussed the Golden Meadow Clinic property.

FINANCE COMMITTEE: Mrs. J. Richoux presented a report on the Finance Committee meeting held on June 23, 2020. Topics discussed as New Business included, May 2020 Financials, May 2020 Investment Transactions, May 2020 Capital Acquisitions/Removed Assets, and LA Compliance Questionnaire. Topics discussed as Human Resources included, Statistics Report, and Vacancy Report. The Finance meeting concluded with the Chief Executive Officer's Report, and Chief Financial Officer's Report. The Board discussed the COVID-19 stimulus funds, current month revenue, and cash position. The Finance Committee presented the following recommendations for the Board's consideration:

1. That the May 2020 Financial Report be accepted as presented.
2. That the May 2020 Investment Transactions Report be accepted as presented.
3. That the May 2020 Capital Acquisitions/Removed Assets Report be accepted as presented.
4. That the Louisiana Compliance Questionnaire be accepted as presented.

Upon a motion offered by Mr. J. Ordonne and seconded by Mr. K. Plaisance, the above recommendations were accepted as presented.

Voting on motion was as follows:

AYES: Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS: None

ABSENT: Mr. N. Martin

Motion carried.

CEO TOPICS: Chief Executive Officer, Mrs. K. Collins, gave a report on the following topics:

- COVID-19:
 - Good on PPE supplies, meeting often to evaluate supply utilization.
 - Abbott ID Now tabletop machine received from Louisiana Department of Health and Hospitals. Testing kit cartridges for COVID-19 are being allocated by the State, so testing criteria must be met.
 - Awaiting GeneXpert instrument, which performs COVID-19 testing
 - Increased Louisiana COVID cases
 - Discussed patients receiving phone calls in regards to COVID test results
- Surgery Contract
- Cybersecurity
- Patient volumes increasing for ED and MedSurg
- Clinic patient and Outpatient volumes are slowly increasing
- Golden Meadow Clinic property
- Discussed billing issues

A discussion concerning the reported topics ensued.

OLD BUSINESS:

No items for discussion.

NEW BUSINESS:

A. Ratification of Nursing Scholarship Contracts

Mrs. K. Collins reported that two nursing scholarship contracts require ratification, one for Ms. C. Aucoin and one for Mr. S. Bouzigard. The Board discussed the reason for the ratification and approved it.

Upon a motion offered by Mr. K. Plaisance and seconded by Mr. L. Weidel, the scholarship contract for Ms. C. Aucoin and Mr. S. Bouzigard were approved for ratification as presented.

Voting on motion was as follows:

AYES: Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS: None

ABSENT: Mr. N. Martin

Motion carried.

EXECUTIVE SESSION: Upon a motion offered by Mr. L. Weidel and seconded by Mr. J. Ordonne, the Board agreed to enter into Executive Session to discuss strategic planning at 6:45 p.m.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS – None

ABSENT – Mr. N. Martin

Motion carried.

Upon a motion offered by Mr. L. Weidel and seconded by Mr. K. Plaisance, the Board agreed to end the Executive Session and return to its regular meeting at 7:37 p.m.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS – None

ABSENT – Mr. N. Martin

Motion carried.

ADJOURNMENT: Upon a motion offered by Mr. L. Weidel and seconded by Mr. K. Plaisance, the Board agreed to adjourn.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne, Mr. K. Plaisance

NAYS – None

ABSENT – Mr. N. Martin

Motion carried and the meeting adjourned at 7:38 p.m.

/s/Charles Mike Callais

Charles Mike Callais

Board of Commissioners Chairman

ATTEST:

/s/Karen Collins

Karen Collins

Chief Executive Officer