

BOARD OF COMMISSIONERS

Lady of the Sea General Hospital

Regular Monthly Meeting

December 6, 2022

The Board of Commissioners (BOC) of Lady of the Sea General Hospital (LOSGH) met in regular session on Tuesday, December 6, 2022 at 5:00 p.m., at the Golden Meadow Town Hall Conference Room.

CALL TO ORDER: BOC Vice Chairperson, Kip Plaisance, called the meeting to order at 5:10 p.m.

ROLL CALL: The Recording Secretary, Kristina Hebert, called roll.

PRESENT:

Kip Plaisance – BOC Chairperson	Ruby LeBlanc – BOC Member
John Melancon, Jr. – BOC Vice Chairperson	Mickey Navarre – BOC Member
Charles Mike Callais – BOC Secretary/Treasurer	
(* = Arrived after Roll Call)	

ABSENT:

None	
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OTHERS PRESENT:

Denise Allemand, Attorney	Lloyd Guidry, Chief Operations Officer
LaVelle Chiasson, Marketing/Quality	Kristina Hebert, Executive Assistant
Karen Collins, Chief Executive Officer	Tad Lafont, Chief Clinic Officer
Paul Curole, Plant Operations	Jacquelyn Richoux, Chief Financial Officer
Holly Griffin, Chief Nursing Officer	Bennie Smith, Chief Information Officer
Jennifer Guidry, Rehabilitation	

APPROVAL OF MINUTES: Mr. K. Plaisance presented the minutes from the November 1, 2022 Board of Commissioners regular monthly meeting. The Board reviewed and approved the minutes as presented.

Upon a motion offered by Mr. J. Melancon, Jr. and seconded by Mr. M. Navarre, the minutes of the November 1, 2022 regular monthly meeting were accepted as presented.

Voting on the motion was as follows:

AYES: Mr. K. Plaisance, Mr. J. Melancon, Jr., Mr. C. M. Callais, Ms. R. LeBlanc, Mr. M. Navarre

NAYS: None

ABSENT: None

Motion carried.

AUDIENCE COMMENTS:

- No audience comments.

INFORMATION ITEMS:

A. Ethics Training

Mr. K. Plaisance reported that all Board Members have completed their Ethics training for 2022.

B. Rehabilitation Departmental Presentation

LOSGH's Rehabilitation Department Director, Ms. J. Guidry, gave an informational presentation in regards to the LOSGH's Rehabilitation Department, which included:

- Introduction of Staff
- Rehab Services for Adults and Pediatric:
 - Physical Therapy
 - Occupational Therapy
 - Speech Therapy
- Physical Therapy Services
- Occupational Therapy Services
- Speech Therapy Service
- Pediatric Therapy Clinic
- Pediatric Therapy Modalities
- Current Rehabilitation Units (post Hurricane Ida)

C. Mr. K. Plaisance reported that it's time for all Board Members to complete their annual Conflict of Interest Statement and LA Board of Ethics form. He stated to deliver completed forms to Ms. K. Hebert.

MEDICAL EXECUTIVE COMMITTEE: Mr. L. Guidry presented a report on the Medical Executive Committee meeting held on November 21, 2022. Topics discussed included, October 2022 Quality Council Committee Minutes, Q3 2022 Southern Eye Bank Report, DNV Update, Pathology Report, Incomplete/Delinquent Medical Records Report, November 2022 Environment of Care Committee Minutes, 2023-2024 MEC Officer Nomination Ballot Results, Credentials Review and Administrative Update. The Medical Executive Committee presented the following recommendations for the Board's consideration:

1. That the following Practitioners be appointed/reappointed and granted privileges as requested in his/her application:

NAME	Appointment	CATEGORY	PRIVILEGE
Eddie Smith, MD	Reappointment	Active	Family Medicine
Jay Vega, MD	Reappointment	Active	Family Medicine
Deidra Long, MD	Reappointment	Courtesy	Pathology
vRad: Initial Appointment to Schedule:			
Ravinder Sohal, MD			

Upon a motion offered by Mr. C. M. Callais and seconded by Mr. M. Navarre, the above recommendations were accepted as presented.

Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. J. Melancon, Jr., Mr. C. M. Callais, Ms. R. LeBlanc, Mr. M. Navarre

NAYS – None

ABSENT – None

QUALITY COUNCIL COMMITTEE: Mr. L. Guidry presented a report on the Quality Council Committee meeting held on November 29, 2022. Topics discussed included, LOSMC CGCAHPS, LOSMC Patient Survey Comments, November 2022 Quality Control Accreditation Team Minutes, LOSMC Quality Management, LOSMC Annual RHC Evaluation, DNV Update, Pathologist Report, Incomplete/Delinquent Medical Records, and November 2022 Environment of Care Committee Minutes. There were no recommendations for the Board of Commissioners consideration.

FINANCE COMMITTEE: Ms. J. Richoux presented a report on the Finance Committee meeting held on November 29, 2022. Topics discussed included, October 2022 Financials, Investment Transactions, Capital Acquisitions/Removed Assets, Human Resources Statistics Report, Vacancy Report, and October 2022 Disposal of Surplus Equipment Report. The Finance meeting concluded with a report from the Chief Executive Officer and the Chief Financial Officer. Ms. J. Richoux discussed the LOSGH and DCMC FEMA Project Update. The Finance Committee presented the following recommendations for the Board of Commissioners consideration:

1. That the October 2022 Financial Report be accepted as presented.
2. That the October 2022 Investment Transaction Report be accepted as presented.
3. That the October 2022 Capital Acquisition/Removed Assets Report be accepted as presented.
4. That the October 2022 Surplus Equipment Report be approved for disposal.
5. That the reclassification of \$15,366,369 (Insurance Proceeds) to a limited use asset for the repair/replacement of the main hospital be accepted as presented.

Upon a motion offered by Ms. R. LeBlanc and seconded by Mr. C. M. Callais, the above recommendations were accepted as presented.

Voting on motion was as follows:

AYES: Mr. K. Plaisance, Mr. J. Melancon, Jr., Mr. C. M. Callais, Ms. R. LeBlanc, Mr. M. Navarre

NAYS: None

ABSENT: None

Motion carried.

BUILDING & GROUNDS COMMITTEE: Ms. J. Richoux presented a report on the Building & Grounds Committee meeting held on November 29, 2022. Topics discussed included, Interim Hospital, Permanent Hospital, LOS Permanent Dialysis Center, and Administration Modular Office.

CEO TOPICS: Chief Executive Officer, Ms. K. Collins, reported updates on the following topics:

- FEMA Projects
- DCMC and Luster meetings
- LOS Dialysis Center (permanent building)
- Departmental Update:
 - Dialysis
 - Rehabilitation
 - Emergency
 - Laboratory
 - Radiology
- LOS Interim Hospital
- LOS Heliport
- Selection of Architecture Firm
- Asbestos Abatement
- Geotechnical Survey

A discussion concerning the reported topics ensued.

OLD BUSINESS: No items for discussion.

ADD TO AGENDA: Ms. K. Collins requests that the following topics be added to LOSGH's December 6, 2022 Board of Commissioners Agenda:

- A. Committee Representative Appointment
- B. Architecture Firm Approval

Upon a motion offered by Mr. J. Melancon, Jr. and seconded by Ms. R. LeBlanc, the above topics were accepted and added to the agenda as New Business.

Voting on motion was as follows:

AYES: Mr. K. Plaisance, Mr. J. Melancon, Jr., Mr. C. M. Callais, Ms. R. LeBlanc, Mr. M. Navarre

NAYS: None

ABSENT: None

Motion carried.

NEW BUSINESS:

A. Committee Representative Appointments

Mr. K. Plaisance appointed Board of Commissioner representatives for the following Committees.

Board of Commissioners – Assigned Committees (2023-2024)

<i>Committee</i>	<i>Assigned Board Member</i>	<i>Assigned Alternate Board Member</i>
Finance Committee	Charles Mike Callais	Ruby LeBlanc
Quality Committee	Kip Plaisance	Mickey Navarre

B. Architecture Firm

Ms. K. Collins reported that LOSGH’s Selection Committee has chosen WHLC as the architectural firm for the building of the permanent hospital.

Upon a motion offered by Mr. C. M. Callais and seconded by Mr. J. Melancon, Jr., WHLC was accepted as the architectural firm.

Voting on motion was as follows:

AYES: Mr. K. Plaisance, Mr. J. Melancon, Jr., Mr. C. M. Callais, Ms. R. LeBlanc, Mr. M. Navarre

NAYS: None

ABSENT: None

Motion carried.

EXECUTIVE SESSION: Upon a motion offered by Ms. R. LeBlanc and seconded by Mr. M. Navarre, the Board agreed to enter into Executive Session to discuss strategic planning at 6:21 p.m.

Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. J. Melancon, Jr., Mr. C. M. Callais, Ms. R. LeBlanc, Mr. M. Navarre

NAYS – None

ABSENT – None

Motion carried.

Upon a motion offered by Mr. C. M. Callais and seconded by Mr. M. Navarre, the Board agreed to end the Executive Session and return to its regular meeting at 7:14 p.m.

Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. J. Melancon, Jr., Mr. C. M. Callais, Ms. R. LeBlanc, Mr. M. Navarre

NAYS – None

ABSENT – None

Motion carried.

ADJOURNMENT: Upon a motion offered by Mr. C. M. Callais and seconded by Mr. M. Navarre, the Board agreed to adjourn.

Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. J. Melancon, Jr., Mr. C. M. Callais, Ms. R. LeBlanc, Mr. M. Navarre

NAYS – None

ABSENT – None

Motion carried and the meeting adjourned at 7:15 p.m.

/s/Kip Plaisance

Kip Plaisance

Board of Commissioners Chairperson

ATTEST:

/s/Karen Collins

Karen Collins

Chief Executive Officer