

# BOARD OF COMMISSIONERS

## Lady of the Sea General Hospital

### Regular Monthly Meeting

August 1, 2023

The Board of Commissioners (BOC) of Lady of the Sea General Hospital (LOSGH) met in regular session at 5:00 p.m., on Tuesday, August 1, 2023, at LOS' Conference Center, located at 186 West 134<sup>th</sup> Place, Cut Off, LA.

**CALL TO ORDER:** BOC Chairperson, Mr. K. Plaisance, called the meeting to order at 5:07 p.m.

**ROLL CALL:** The Recording Secretary, Kristina Hebert, called roll.

<b><u>PRESENT:</u></b>	
Kip Plaisance – BOC Chairperson	Charles Mike Callais – BOC Member
Peter Louviere – BOC Vice Chairperson	Mickey Navarre – BOC Member
Ruby LeBlanc – BOC Secretary/Treasurer	

<b><u>ABSENT:</u></b>	
None	

<b><u>OTHERS PRESENT:</u></b>	
Christy Chabert, VP of Revenue Cycle	Lloyd Guidry, Chief Executive Officer
LaVelle Chiasson, VP of Org. Excellence	Stacy Guidry, VP of Procurement
Paul Curole, VP of Facilities	Kristina Hebert, Executive Assistant
Tyler Duplantis, Chief Financial Officer	Tad Lafont, Chief Operations Officer
Tina Eymard, Retail Pharmacy Manager	Leslie Lefort, Controller
Holly Griffin, Chief Nursing Officer	Daniel Lorraine, Lafourche Parish Councilperson
Kendall Griffin, Clinical IT/Director of Environmental Services	Bennie Smith, Chief Quality Officer
(* = Arrived after Roll Call)	

**APPROVAL OF MINUTES:** Mr. K. Plaisance presented the minutes from the July 17, 2023, Board of Commissioners regular monthly meeting. The Board reviewed and approved the minutes as presented.

Upon a motion offered by Mr. P. Louviere and seconded by Ms. R. LeBlanc, the minutes of the July 17, 2023, regular monthly meeting were accepted as presented.

Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. P. Louviere, Ms. R. LeBlanc, Mr. C. M. Callais, Mr. M. Navarre

NAYS – None

ABSENT – None  
 Motion carried.

**AUDIENCE COMMENTS:**

- No audience comments.

**INFORMATION ITEMS:**

A. LOS’ Clinical Information Technology Director/Environmental Services Director Presentation

Mr. K. Griffin, LOS’ Clinical IT Director/EVS Director, gave a presentation regarding his position and departments:

- Introduction of Clinical IT Staff
- Clinic IT and Electronic Medical Records
- Introduction of EVS Staff
- EVS Description
- EVS Coverage and Supplies
- Campus Transportation for EVS Staff, Supplies, and Equipment
- Laundry Services

A discussion was held after the presentation regarding Electronic Medical Records, Laundry Services, and Cost Savings.

**MEDICAL EXECUTIVE COMMITTEE:** Mr. T. Lafont presented a report on the Medical Executive Committee meeting held on July 17, 2023. Topics discussed included, June 2023 Quality Council Committee Minutes, Q2 2023 Southern Eye Bank Report, DNV Update, June 2023 Pathology Report, July 2023 Environment of Care Committee Minutes, Annual Policy Review, Clinical Contract Review, Credentials Review, and Administrative Update. The Medical Executive Committee presented the following recommendations for the Board’s consideration:

1. That the following Practitioners be appointed and granted privileges as requested in his application:

NAME	Appointment	CATEGORY	PRIVILEGE
Marc Saad, MD	Reappointment	Consulting	Tele-Cardiology
Michael Michel, MD	Initial Appointment	Courtesy	Emergency Medicine
Louis Cannizzaro, MD	Reappointment	Consulting	Tele-Neurology
Brett Casey, MD	Reappointment	Courtesy	Orthopedics
Christopher Cenac, MD	Reappointment	Courtesy	Orthopedics
J. Karen Clark, MD	Reappointment	Consulting	Radiology
<b>vRad: Initial Appointment/Reappointment to Schedule:</b>			
Scott T. Allen, MD	Reappointment		

Paul Guisler, MD	Reappointment
Teresa S. McQueen, MD	Reappointment
Richard C. Wilson, MD	Reappointment

Upon a motion offered by Mr. P. Louviere and seconded by Ms. R. LeBlanc, the above recommendations were accepted as presented.

Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. P. Louviere, Ms. R. LeBlanc, Mr. C. M. Callais, Mr. M. Navarre

NAYS – None

ABSENT – None

Motion carried.

**QUALITY COUNCIL COMMITTEE:** Mr. T. Lafont presented a report on the Quality Council Committee meeting held on July 25, 2023. Topics discussed included, July 2023 Quality Control Accreditation Team Minutes, Q1 & Q2 2023 Southern Eye Bank Report, DNV Update, June Pathology Report, and July 2023 Environment of Care Committee Minutes. There were no recommendations for the Board of Commissioners consideration.

**FINANCE COMMITTEE:** Mr. T. Duplantis presented a report on the Finance Committee meeting held on July 25, 2023. Topics discussed included, June 2023 Financials, Investment Transactions, Capital Acquisitions/Removed Assets, LA Compliance Questionnaire, Scholarships, Human Resources Statistics Report, Vacancy Report, June 2023 Disposal of Surplus Equipment Report and Administrative Report. A discussion regarding the Vacancy Report and Staffing for Interim Hospital ensued. The Finance Committee presented the following recommendations for the Board of Commissioners consideration:

1. That the June 2023 Financial Report be accepted as presented.
2. That the June 2023 Investment Transaction Report be accepted as presented.
3. That the June 2023 Capital Acquisitions/Removed Assets Report be accepted as presented.
4. That the LA Compliance Questionnaire be accepted as presented.
5. That the Nursing Scholarships be accepted as presented.
6. That the June 2023 Surplus Equipment Report be approved for disposal.

Upon a motion offered by Mr. C. M. Callais and seconded by Mr. M. Navarre, the above recommendations were accepted as presented.

Voting on motion was as follows:

AYES – Mr. K. Plaisance, Mr. P. Louviere, Ms. R. LeBlanc, Mr. C. M. Callais, Mr. M. Navarre

NAYS – None

ABSENT – None

Motion carried.

**BUILDING & GROUNDS COMMITTEE:** Mr. P. Curole presented a report on the Building and Grounds Committee meeting held on July 25, 2023. Topics discussed included, Interim Hospital, and Permanent Hospital. A photo presentation showing the progress of the Interim Hospital was presented and discussed. A discussion regarding demolition of the Hospital ensued.

**CEO TOPICS:** Chief Executive Officer, Mr. L. Guidry, reported on the following topics:

- Interim Hospital update.
- FEMA update on Permanent Hospital.
- Ongoing meetings with Architects, CMAR Contractor, Contractors, and Sub-Contractors.
- Recognized LOS Staff that provided student physicals for South Lafourche High School.
- Next Talk on the Bayou interview with LOS will be with LOS' Emergency Department Director, Ms. B. Lafont, regarding the Stop the Bleed Program.
- LOS is working to bring back the Lunch & Learn Program.
- Grant extensions and additional grant opportunities.
- Recognized Representative Joseph Orgeron for his ongoing support of LOS and the 340B Program.
- LOS' Community Pharmacy Cut Off, drive through issue and is back working.
- Hospital demolition bid process.

A discussion concerning the reported topics ensued.

**OLD BUSINESS:** No topics for discussion.

**NEW BUSINESS:**

- A. Resolution #413 – Authorizing Lloyd J. Guidry, Jr., CEO to be the Authorized Official for Grants.

Mr. K. Plaisance reported, due to Atty. D. Allemand being absent from the meeting, Resolution #413 would be deferred until the next Board of Commissioners meeting.

Upon a motion offered by Ms. R. LeBlanc and seconded by Mr. M. Navarre, Resolution #413 was deferred until the next Board of Commissioners meeting.

Voting on motion was as follows:

AYES – Mr. K. Plaisance, Mr. P. Louviere, Ms. R. LeBlanc, Mr. C. M. Callais, Mr. M. Navarre

NAYS – None

ABSENT – None

Motion carried.

**EXECUTIVE SESSION:** Upon a motion offered by Ms. R. LeBlanc and seconded by Mr. M. Navarre, the Board agreed to enter Executive Session to discuss strategic planning at 6:24 p.m.

Voting on the motion was as follows:

AYES – Mr. K. Plaisance, Mr. P. Louviere, Ms. R. LeBlanc, Mr. C. M. Callais, Mr. M. Navarre

NAYS – None

ABSENT – None

Motion carried.

Upon a motion offered by Ms. R. LeBlanc and seconded by Mr. P. Louviere, the Board agreed to end the Executive Session and return to its regular meeting at 6:57 p.m.

AYES – Mr. K. Plaisance, Mr. P. Louviere, Ms. R. LeBlanc, Mr. C. M. Callais, Mr. M. Navarre

NAYS – None

ABSENT – None

Motion carried.

**ADJOURNMENT:** Upon a motion offered by Mr. M. Navarre and seconded by Ms. R. LeBlanc, the Board agreed to adjourn.

AYES – Mr. K. Plaisance, Mr. P. Louviere, Ms. R. LeBlanc, Mr. C. M. Callais, Mr. M. Navarre

NAYS – None

ABSENT – None

Motion carried and the meeting adjourned at 6:58 p.m.

/s/Kip Plaisance

Kip Plaisance

Board of Commissioners Chairperson

ATTEST:

/s/Lloyd J. Guidry, Jr.

Lloyd J. Guidry, Jr.

Chief Executive Officer