

BOARD OF COMMISSIONERS

Lady of the Sea General Hospital

Regular Monthly Meeting

August 4, 2020

The Board of Commissioners (BOC) of Lady of the Sea General Hospital (LOSGH) met in regular session on Tuesday, August 4, 2020 at 6:00 p.m. at the Learning Center, and by teleconference as per State of Louisiana Proclamation Numbers JBE 2020-30, Section 4.

CALL TO ORDER: BOC Chairman, Charles Mike Callais, called the meeting to order at 6:01 p.m.

ROLL CALL: The Recording Secretary, Kristina Hebert, called roll.

PRESENT: Charles Mike Callais-BOC Chairman, Larry Weidel-BOC Secretary/Treasurer, John Ordonne-BOC Member

(* = Arrived after Roll Call)

ABSENT: Neil Martin-BOC Vice Chairman, Kip Plaisance-BOC Member

OTHERS PRESENT: Attorney Denise Allemand, Karen Collins, Holly Griffin, Lloyd Guidry, Tad Lafont, Jacquelyn Richoux, Bennie Smith, Councilman Daniel Lorraine, Kristina Hebert

APPROVAL OF MINUTES: Mr. C. M. Callais presented the minutes from the July 7, 2020 Board of Commissioners Regular meeting. The Board reviewed and approved the minutes as presented.

Upon a motion offered by Mr. J. Ordonne and seconded by Mr. L. Weidel, the minutes of the July 7, 2020 Regular monthly meeting were accepted as presented.

Voting on the motion was as follows:

AYES: Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne

NAYS: None

ABSENT: Mr. N. Martin, Mr. K. Plaisance

Motion carried.

AUDIENCE COMMENTS:

No comments for discussion

INFORMATION ITEMS:

No topics for discussion

ANNUAL MEDICAL STAFF MEETING: Mr. L. Guidry presented a report on the Medical Executive Committee (MEC) meeting held on July 15, 2020. Topics discussed as Information Items included, COVID-19, and Education. Topics discussed as Follow-up Actions from Previous Management Reviews included, Pathologist Report, Incomplete/Delinquent Medical Records, Physicians HCAHPS Report, June 2020 Quality Control Accreditation Team Minutes and June 2020 Environment of Care Committee Minutes. Topics discussed as Changes That Could Affect the Quality Management System/Action Items included, Credentials Review. The MEC meeting concluded with an Administrative Update. The Medical Executive Committee presented the following recommendations for the Board’s consideration:

1. That the following Practitioners be appointed/reappointed and granted privileges as requested in his/her application:

NAME	Appointment	CATEGORY	PRIVILEGE
Christopher Paris, MD	Reappointment	Consulting	Tele-Cardiology
Shawn Humphries, MD	Reappointment	Active	Emergency Medicine
Jacqueline Carter, MD	Reappointment	Consulting	Tele-Neurology

Upon a motion offered by Mr. L. Weidel and seconded by Mr. J. Ordonne, the above recommendations were accepted as presented.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne

NAYS – None

ABSENT – Mr. N. Martin, Mr. K. Plaisance

Motion carried.

QUALITY COUNCIL COMMITTEE: Mr. L. Guidry presented a report on the Quality Council Committee meeting held on July 28, 2020. Topics discussed as Process Performance included, June 2020 Internal Audits. Topics discussed as Follow-up Actions from Previous Management Reviews included Pathologist Report, Quarterly Incomplete/Delinquent Medical Records Report, Fall Prevention Program Report, Restraint Report, Quarterly Patient Relations Report, Blood Utilization Committee Minutes, Invasive Procedure Committee Minutes, June 2020 Quality Control Accreditation Team Minutes, and June 2020 Environment of Care Committee Minutes. There were no recommendations for the Board of Commissioners consideration.

FINANCE COMMITTEE: Mrs. J. Richoux presented a report on the Finance Committee meeting held on July 28, 2020. Topics discussed as New Business included, June 2020 Financials, June 2020 Investment Transactions, June 2020 Capital Acquisitions/Removed Assets, and FEMA Application & Authorization. Topics discussed as Human Resources included, Statistics Report, Vacancy Report, and Scholarships. The Finance meeting concluded with the Chief Executive

Officer's Report, and Chief Financial Officer's Report. The Board of Commissioners discussed investments. The Finance Committee presented the following recommendations for the Board's consideration:

1. That the June 2020 Financial Report be accepted as presented.
2. That the June 2020 Investment Transactions Report be accepted as presented.
3. That the June 2020 Capital Acquisitions/Removed Assets Report be accepted as presented.
4. That the Nursing Scholarships be accepted as presented.

Upon a motion offered by Mr. J. Ordonne and seconded by Mr. L. Weidel, the above recommendations were accepted as presented.

Voting on motion was as follows:

AYES: Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne

NAYS: None

ABSENT: Mr. N. Martin, Mr. K. Plaisance

Motion carried.

CEO TOPICS: Chief Executive Officer, Mrs. K. Collins, gave a report on the following topics:

- COVID-19:
 - Louisiana Governor announced today during his briefing that Louisiana would remain in Phase II for three more weeks. In addition, he noted that there was a backlog of cases, which caused a large number of positive results.
 - Supplies/hand sanitizer
 - Lafourche cases
 - Test fees/insurance coverage
 - Testing supplies
 - Additional Abbott ID Now supplies
 - GeneXpert machine/supplies
 - Region III hospitalizations/ventilator usage
 - Positive COVID results for staff members/self-quarantine/criteria for returning to work
- Surgery Contract
- Behavioral Health services will be offered at LOSMC-Larose beginning in September
- Patient volumes increasing for MedSurg and ED
- Outpatient volumes are slowly increasing
- After Hours Clinic returned to 9:00 p.m. closing effective August 3rd
- Golden Meadow Clinic property
- Community Health Needs Assessment

A discussion concerning the reported topics ensued.

OLD BUSINESS:

No items for discussion.

NEW BUSINESS:

No items for discussion.

EXECUTIVE SESSION: Upon a motion offered by Mr. L. Weidel and seconded by Mr. J. Ordonne, the Board agreed to enter into Executive Session to discuss strategic planning at 6:29 p.m.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne

NAYS – None

ABSENT – Mr. N. Martin, Mr. K. Plaisance

Motion carried.

Upon a motion offered by Mr. J. Ordonne and seconded by Mr. L. Weidel, the Board agreed to end the Executive Session and return to its regular meeting at 7:05 p.m.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne

NAYS – None

ABSENT – Mr. N. Martin, Mr. K. Plaisance

Motion carried.

ADJOURNMENT: Upon a motion offered by Mr. L. Weidel and seconded by Mr. J. Ordonne, the Board agreed to adjourn.

Voting on the motion was as follows:

AYES – Mr. C. M. Callais, Mr. L. Weidel, Mr. J. Ordonne

NAYS – None

ABSENT – Mr. N. Martin, Mr. K. Plaisance

Motion carried and the meeting adjourned at 7:06 p.m.

/s/Charles Mike Callais

Charles Mike Callais

Board of Commissioners Chairman

ATTEST:

/s/Karen Collins

Karen Collins

Chief Executive Officer